

**FIRE INSURANCE CLAIM FORM**

1. Name of insured:

2. Address:

3. Phone Number:

4. Location of insured item where loss occurred:

5. Date &amp; Time of Loss / Damage

6. What was the cause of Loss/ Damage?

**Briefly describe how the loss/damage occurred.**

7. Details of items damaged:

| Description of Damaged Property | Serial Number        | Cost Price (GH¢)     |
|---------------------------------|----------------------|----------------------|
| <input type="text"/>            | <input type="text"/> | <input type="text"/> |
| <input type="text"/>            | <input type="text"/> | <input type="text"/> |
| <input type="text"/>            | <input type="text"/> | <input type="text"/> |

8. Has the incident reported to the Police/Fire Service? Yes/No (Please attach copy of report)

9. Have you previously claimed against any insurer in respect of risk covered by this policy?

10. If yes, give details

**DECLARATION**

I/We declare that the above is a full and accurate statement and that the sum claimed for the property detailed overleaf represents the true amount of the loss.

Signature of Insured:

Date:

All damaged properties must be protected from further deterioration and should not be disposed off until permission is given by the company or its Loss Adjusters.